



HOCKLEY PARISH COUNCIL

Resources and Procedures Committee

**YOU ARE SUMMONED TO ATTEND THE FORTHCOMING MEETING OF THE
RESOURCES & PROCEDURES COMMITTEE TO BE HELD ON
MONDAY 19th JUNE 2017 AT 7.45 PM IN THE HOCKLEY PARISH HALL**

Agenda

- RP 17/62 Those present and apologies for absence.**
Motion: To accept and record apologies for absence.
- RP 17/63 Declarations of interest.**
To receive any personal or personal and prejudicial interests relating to items on the agenda.
- RP 17/64 To agree the minutes of Resources & Procedures Meeting of 22nd May 2017**
- RP 17/65 Public Speaking** (The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.).
- RP 17/66 To note the internal audit report and agree actions arising.**
- RP 17/67 To note the statement of accounts and agree actions arising.**
- RP 17/68 Finance report May 2017**
- To approve the balances and reconciliation for May 2017.
 - To note payments made in May 2017.
 - To note the income and expenditure reports for May 2017.
 - To consider payroll for June 2017.
- RP 17/69 To appoint a Chairman and Vice Chairman of the Personnel Sub-Committee and confirm membership of the S u b -committee and appeals panel.**
- RP 17/70 To approve the Assistant Clerk as an authorised signatory to Metro Bank**
- RP 17/71 To consider the purchasing policy for Debit Card use.**
- RP 17/72 To approve the revised Social Media Policy following review in minute RP17/53**
- RP 17/73 Policy review.**
Over the next three meetings, the council will review their current policies to consider their relevance, adequacy and currency. This month -
- | | | |
|------------------|---------------|--------------------|
| Budget Virement, | Complaints, | Co-option |
| Data Protection, | Disciplinary, | Emergency Planning |
| Equalities | | |

RP 17/74 Budget planning initial draft for 2018-9.

To review bids for 2018-9.

RP 17/75

Exclusion of Press and Public: In accordance with s.1 of the Public Bodies (Admission to Meetings) Act 1960, in view of the confidential nature of the business to be discussed, in the opinion of the Council, it was advisable in the public interest that the public and press be excluded.

RP 17/76 To receive a report on the Public Hall.

**RP 17/77 Date of next Resources and Procedures meeting Monday 24th July 2017
Date of next Personnel sub-committee Monday 26th June 2017**

Items for next agendas

A handwritten signature in black ink, appearing to read 'M Letch', with a checkmark-like flourish at the bottom right.

Michael Letch, Clerk to the Council