



## HOCKLEY PARISH COUNCIL

Members Resources and Procedures Committee: Cllrs M Anderson, N Boxall, S James, R Martin, S Martin, P Meacham, V Randall and L Vingoe

Dear Member

**YOU ARE SUMMONDED TO ATTEND A MEETING OF  
THE RESOURCES AND PROCEDURES COMMITTEE AT 7.30PM ON  
WEDNESDAY 18<sup>th</sup> OCTOBER 2017 AT THE OLD FIRE STATION**

Mrs Kate Smiles  
Clerk to the Council

*Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council cannot lawfully decide any matter that is not specified on the Agenda. Should you require additional information on any Agenda Item please advise the Clerk prior to the meeting.*

### AGENDA

The public and press are welcome to attend

ITEM	SUBJECT
RP17/118	Those present and apologies for absence.
RP 17/119	<b>Declarations of Interest.</b> <i>To receive any personal or personal and prejudicial interests relating to items on the agenda.</i>
RP 17/120	<b>To agree the minutes of the meeting held on 25th September 2017</b>
RP 17/121	<b>Public Participation.</b> <i>The meeting may be temporarily suspended for up to fifteen minutes should members of the public wish to comment on agenda items or items of interest or concern to the parish.</i>
RP 17/122	<b>Financial Reports August 2017</b>  a. To approve Balances and Reconciliations for September 2017 b. To note Payments made in September 2017 c. To note Income and Expenditure Reports for September 2017 d. To consider Payroll for October 2017.
RP 17/123	<b>To Approve a new Policy on usage of a Council Pre-Paid Debit Card</b>
RP 17/124	<b>To approve the supplier and terms and conditions of a Council Pre-paid Debt Card</b>
RP 17/125	<b>To note action Auditor Query</b>
RP 17/126	<b>To confirm secure protection of passwords for council documents and finances.</b>

<b>RP 17/127</b>	<b>To consider virement of funds for Environment</b>
<b>RP 17/128</b>	<b>To note minutes from the Personnel Sub Committee held 9<sup>th</sup> October 2017</b>
<b>RP 17/129</b>	<b>To consider Grant Applications Received</b>
<b>RP 17/130</b>	<p><b>Budget Planning – Five Year initial draft for 2018-22</b>  Bids for future projects presented by the Committees for inclusion in the 2018/19 Precept</p> <ul style="list-style-type: none"> <li>• Environment</li> <li>• Communities</li> </ul>
<b>RP 17/131</b>	<b>Date of next Meeting Monday 27<sup>th</sup> November 2017</b>