



## HOCKLEY PARISH COUNCIL

Dear Councillor

**YOU ARE SUMMONDED TO ATTEND THE FORTHCOMING MEETING OF HOCKLEY PARISH COUNCIL TO BE HELD AT 7.30PM ON MONDAY 21<sup>ST</sup> MAY 2018 AT THE PARISH HALL FOR THE PURPOSE OF TRANSCIONS THE BUSINESS SHOWN IN THE AGENDA**

*Clerk to the Council  
15th May 2018*

*Please note that under the Local Government Act 1972 Schedule 12 p10(2) a Council cannot lawfully decide any matter that is not specified on the Agenda. Should you require additional information on any Agenda Item please advise the Clerk prior to the meeting.*

The public and press are welcome to be present

### AGENDA

Agenda Item	Subject
FC18/55	Election of Council Chairman
FC18/56	Declaration of acceptance of office of chairman
FC18/57	Election of Vice Chairman
FC18/58	Members Attending & Apologies for Absence
FC18/59	<b>Declarations of Interest</b> To receive any personal or personal and prejudicial interests relating to items on the agenda.
FC18/60	<b>To Approve Minutes of Full Council Meeting held 19<sup>th</sup> March 2018</b> <b>Motion:</b> The minutes and resolutions of the Full Council Meeting held on Monday 19 <sup>th</sup> March 2018 are noted as correct and approved.
FC18/61	<b>To consider applications for a Co-opted Vacancy in Hockley Ward</b>
FC18/62	<b>Appointment of committees and sub-committees</b> <i>(Appendix 1)</i> <b>Motion.</b> The Council to appoint the members of committees and sub-committees as presented in Appendix 1.

<b>FC18/63</b>	<p><b>Election of Committee Chairman</b></p> <p><b>Motion:</b> The council approves of the appointment of the Committee Chairmen</p> <ul style="list-style-type: none"> <li>• Resources &amp; Procedures Committee</li> <li>• Personnel Committee</li> <li>• Planning &amp; Local Development Committee</li> <li>• Environment &amp; Open Spaces Committee</li> <li>• Communities Committee</li> <li>• Festive Lights Sub Committee</li> </ul>
<b>FC18/64</b>	<p><b>To adopt current Terms of Reference for all Committees for 2018-19</b></p> <p><b>Motion.</b> The council will re-adopt the current published Terms of Reference for 2018/19.</p>
<b>FC18/65</b>	<p><b>Appointment of Delegates &amp; Representatives to Outside Bodies (<i>Appendix 2</i>)</b></p> <p><b>Motion:</b> The Council approves the appointment of Delegates &amp; Representatives to Outside Bodies for 2018/19 as presented in Appendix 2.</p>
<b>FC18/66</b>	<p><b>To Adopt the Programme of Council Meetings for 2018-19 (<i>Appendix 3</i>)</b></p> <p><b>Motion:</b> The Council approves the Programme of Council Meetings for 2018-19 as presented in Appendix 3.</p>
<b>FC18/67</b>	<p><b>Public Participation</b> <i>Members of the public present, if any, will be allowed up to 15 minutes to speak on matters relating to this agenda. Your comments will be noted by the Clerk. A maximum of 3 minutes per speaker will be permitted. Please address your comments through the Chairman.</i></p>
<b>FC18/68</b>	<p><b>Ward &amp; County Councillors to address members</b></p>
<b>FC18/69</b>	<p><b>To Note correspondence received</b></p> <ul style="list-style-type: none"> <li>• Email from resident re designated public right of way along the “central ride” pathway at Marylands Nature Reserve to FP13.</li> </ul>
<b>FC18/70</b>	<p><b>Appointment of Clerk to Administer Dispensations re Planning Applications</b></p> <p><b>Motion:</b> The Clerk as Proper Officer to the Council will be authorised to administer dispensations for members with disclosable pecuniary interests that would otherwise leave the council inquorate.</p>
<b>FC18/71</b>	<p><b>To note changes to the Register of Members’ Financial Interests:</b></p> <p>Please advise the Clerk of any changes to the Register of Members’ Interest held by Rochford District Council</p>
<b>FC18/72</b>	<p><b>To Note Attendance Record 2017-18 (<i>Appendix 4</i>)</b></p>

<b>FC18/73</b>	<b>To Approve Staffing Structure Chart for 2018/19</b> <span style="float: right;"><b>(Appendix 5)</b></span>  <b>Motion:</b> The council approves the Staffing Structure Chart for 2018/19 as presented in Appendix 5.
<b>FC18/74</b>	<b>To approve the Annual Accounting Statement for 2017/18</b>
<b>FC18/75</b>	<b>To approve the Annual Governance Statement for 2017/18</b>
<b>FC18/76</b>	<b>Clerk's Report</b>
<b>FC18/77</b>	<b>To note Minutes and Resolutions made by the Committees &amp; Sub Committees</b> <ul style="list-style-type: none"> <li>• Resources &amp; Procedures Committee 26<sup>Th</sup> March 2018; 23<sup>rd</sup> April 2018</li> <li>• Personnel Committee 29<sup>th</sup> March 2018; 16<sup>th</sup> April 2018; 30<sup>th</sup> April 2018</li> <li>• Planning &amp; Local Development Committee 19<sup>th</sup> March 2018; 3<sup>rd</sup> April 2018; 8<sup>th</sup> May 2018.</li> <li>• Environment &amp; Open Spaces Committee 3<sup>rd</sup> April 2018</li> <li>• Communities Committee 8<sup>th</sup> May 2018</li> <li>• Festive Lights Sub Committee 16<sup>th</sup> May 2018</li> </ul>
<b>FC18/78</b>	<b>To note Delegate Reports Previously Received</b> <ul style="list-style-type: none"> <li>• Hockley Chamber of Trade &amp; Commerce</li> <li>• Hockley &amp; Hawkwell 55+</li> <li>• Hockley Community Centre</li> <li>• RHALC</li> </ul>
<b>FC18/79</b>	<b>To consider a request from Cllr Vingoe to host a visit to Hockley by visitors from Orenberg Russia on 22<sup>nd</sup>-23<sup>rd</sup> September 2018.</b>
<b>FC18/80</b>	<b>Date of Next Meeting</b>

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